



Plattsburgh, New York

Randal J. Stone
Assistant Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-561-5965
Fax: 518-561-8236
stoner@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Donald Kasprzak
Members of the Common Council

FROM: Assistant Fire Chief, Randal Stone

DATE: June 14, 2012

RE: Fire and Ambulance Responses

For this week's period: Thursday, June 7, 2012 to Wednesday, June 13, 2012
our Department has responded to the following:

| | |
|-------------------|----------------------------------|
| Fire Calls | 17 |
| | 1 building fire |
| | 2 system activations |
| | 12 EMS assist |
| | 1 good intent (electrical smell) |
| | 1 service call (smoke smell) |

| | |
|------------------------|----|
| Ambulance Calls | 53 |
|------------------------|----|

| | |
|---------------------------|---|
| Mutual Aid by CVPH | 9 |
|---------------------------|---|

BUILDING INSPECTOR'S COMPLAINT REPORT: 6/12/12

| DATE | STREET # | STREET NAME | COMPLAINT | INSP | INSPECTION REPORT | CORRECTION | DATE OF CORRECTION |
|-----------|----------|--------------------------|--|------|--|------------------------------|--------------------|
| 4/16/2012 | 138 | OAK ST | USE OF YARD | JM | VERBAL NOTICE OF VIOLATION | CORRECTED | 4/27/12 |
| 5/23/2012 | 157 | OAK ST | GRASS AND/OR WEEDS NOT CUT | JM | VERBAL NOTICE TO OWNER, TURNED INTO DPW | CORRECTED | 5/28/12 |
| 6/1/2012 | 18 | MACOMB ST | DEAD BRANCH HANGING OVER SIDEWALK | JM | REMOVED BY MLD | CORRECTED | 6/1/12 |
| 6/7/2012 | 376 | MARGARET ST, APT. B24 | WATER SHUT OFF | JM | | CORRECTIVE ACTION IN PROCESS | |
| 6/8/2012 | 56 | ELM ST | GRASS NOT CUT IN REAR OF PROPERTY, WEEDS HIGH | JM | | CORRECTIVE ACTION IN PROCESS | |

CITY OF PLATTSBURGH, NY

STATEMENT OF CASH RECEIPTS

Department of Public Library

The undersigned hereby certifies that the following is a complete statement of all monies payable to the City of Plattsburgh received by the above mentioned department, or by the undersigned, during the period beginning May 24, 2012 and ending on May 29, 2012 inclusive.

| Purpose for which Received | | Amount |
|----------------------------|--|---------------------------------|
| 6124-2450 | Commissions | - |
| 6126-2613 | Overdue Charges | 130.55 <i>130.55</i> |
| 6126-2650 | Sale of Scrap | - |
| 6126-2655 | Minor Sales | 32.02 |
| 6127-2690 | Lost/Damaged Property | - |
| 6127-2705 | Gifts and Donations (Plattsburgh City School) | 2,000.00 |
| | (ETA International) | 14.00 |
| 6127-2755 | Trust Fund Income | - |
| 6227-2760 | CEF Library System | - |
| 6227-2770 | Local Grants | - |
| | | - |
| 6330-3840 | State Library Aid | - |
| 6330-3842 | State Aid | - |
| | General | 2,176.57 <i>2,176.57</i> |
| | Sales Tax @ 8.0% (Minor Sales - Supplies Only) T&A | 2.78 |
| | TOTAL | 2,179.35 <i>2,179.35</i> |

Dated, Plattsburgh, NY: May 30, 2012

Signed by Jamie A. Parrotte, Administrative Assistant

Received of Jamie A. Parrotte the aforesaid amount of:
Two thousand one hundred seventy-nine and 37/100 dollars this 30th day of May 2012.

R. Marks
Richard A. Marks, City Chamberlain

SET_17_CPI
CITY OF PLATTSBURGH 1001
MISCELLANEOUS CASH
Date / Time : 06/01/12 15:05
Payment : \$ 2,176.57
Receipt # : 211062
Check/Credit Card #: MULTIPLE
Clerk : 1427pjer
Paid By : PLATTSBURGH LIBRARY

CITY OF PLATTSBURGH, NEW YORK
OFFICE OF THE CITY CLERK

Following is a complete statement of all monies received during the month of:

"May 2012

| REVENUE SOURCE | CITY REVENUE | DUE OTHERS | TOTAL |
|------------------------------|-----------------|---------------|-------------|
| Bingo Licenses (City) | 25-2540 | 0.00 | 0.00 |
| Bingo Licenses (State) | 1-0632 | 0.00 | 0.00 |
| Bingo License Fees 3% | 25-2540 | 191.24 | 191.24 |
| Building Permits | 25-2555 | 5988.00 | 5988.00 |
| Circus License | 25-2502 | 0.00 | 0.00 |
| City Code | 12-1255 | 0.00 | 0.00 |
| Code Civil Compromise | 26-2614 | 0.00 | 0.00 |
| Contractor Fees | 25-2557 | 300.00 | 300.00 |
| Dog Licenses | 25-2542 | 427.50 | 427.50 |
| State Neuter/Spay surcharge | | 77.00 | 77.00 |
| Extract of Records | 12-1255 | 24.25 | 24.25 |
| Game of Chance Lic. (City) | 25-2541 | 0.00 | 0.00 |
| Game of Chance Lic. (State) | 1-0632 | 0.00 | 0.00 |
| Gas Permits | 15-1540 | 140.00 | 140.00 |
| Going Out of Business Lic | 25-2509 | 0.00 | 0.00 |
| Hauler's Licenses | 25-2505 | 0.00 | 0.00 |
| Housing Code | 21-2110 | 0.00 | 0.00 |
| Impound Fees | 15-1550 | 0.00 | 0.00 |
| Interest Temp | 1124-2401 | 21.03 | 21.03 |
| Jeweler's Licenses | 25-2503 | 0.00 | 0.00 |
| Marriage Licenses | 25-2545 | 752.50 | 1720.00 |
| Maps | 12-1255 | 0.00 | 0.00 |
| Notary Fees | 12-1255 | 10.00 | 10.00 |
| Peddler/Vendor Licenses | 25-2503 | 150.00 | 150.00 |
| Returned Check Charges | 12-1255 | 0.00 | 0.00 |
| Sign Permits | 25-2590 | 100.00 | 100.00 |
| Specifications | T-30 | 165.00 | 165.00 |
| Special Use Permits | 21-2110 | 0.00 | 0.00 |
| Subdivision Fee | 21-2110 | 0.00 | 0.00 |
| Subdivision Ordinance | 12-1255 | 0.00 | 0.00 |
| Taxi Operator's Licenses | 25-2507 | 105.00 | 105.00 |
| Taxi Vehicle Licenses | 25-2504 | 15.00 | 15.00 |
| Tree/Stump Removal License | 25-2508 | 350.00 | 350.00 |
| Vital Statistics | 16-1603 | 5039.00 | 5039.00 |
| Zoning Ordinances | 21-2110 | 20.00 | 20.00 |
| Zoning Variances | 21-2110 | 100.00 | 100.00 |
| | | | 0.00 |
| OTHER REVENUE | | | |
| Riverwalk | | | |
| 1127-2753 | 240.00 | | 240.00 |
| Auditorium | | | |
| 1127-2752 | 0.00 | | 0.00 |
| Centennial Plaques | | | |
| 1127-2705 | 0.00 | | 0.00 |
| Centennial Books | | | |
| 1127-2656 | 40.00 | | 40.00 |
| Centennial Miscellaneous | | | |
| 1127-2656 | 0.00 | | 0.00 |
| RECOVERED FUNDS | | | |
| Telephone | | | |
| 1-1410000-4414 | 0.00 | | 0.00 |
| Postage | | | |
| 1-1410000-4470 | 0.00 | | 0.00 |
| Print & Copy | | | |
| 1-1410000-4431 | 0.00 | | 0.00 |
| DISBURSEMENTS: | \$14,013.52 | \$1,209.50 | \$15,223.02 |
| N.Y.S. Dept of Health | \$967.50 | Check No 1217 | |
| N.Y.S. Dept of Ag & Mkts | \$77.00 | Check No 1218 | |
| Total Paid Others: | | | \$1,044.50 |
| ADJUSTMENT: None | | | \$0.00 |
| Chamberlain (Spec. Deposits) | \$165.00 | Check No 1219 | |
| Chamberlain (Net Revenues) | \$14,013.52 | Check No 1220 | |
| Amount Due City Chamberlain: | | | \$14,178.52 |
| | | | \$15,223.02 |

Dated at Plattsburgh, New York


Keith A. Herkalo,
City Clerk

11-Jun-12



Plattsburgh High School

1 Clifford Drive
Plattsburgh, New York 12901
Phone (518) 561-7500
Fax (518) 561-1895

Glenn Hurlock, *Principal*
Jamie LaBarge, *Assistant Principal*

J - 6/14/12
A - 6/21/12

Mayor Donald M. Kasprzak
41 City Hall Place
Plattsburgh, NY 12901

Mayor Kasprzak,

This letter is concerning Plattsburgh High School's Homecoming for fall 2012. I am writing early to be sure things don't aren't forgotten over summer break and we are not in a last minute scramble. We are requesting a police escort for our homecoming dance. The 2012 Homecoming Parade is scheduled for Saturday, October 13th @1 pm. The parade will begin at 1 pm @ Stafford Middle School, continue up Rugar Street, then down Adirondack Lane onto Clifford Drive and finally down Angell Drive towards cafeteria. It is my understanding that the request for a police escort must be placed on the Common Council agenda for approval. I have also contacted Lieutenant Scott Beebie to make him aware of our plans. If I need to supply additional information or if you have any questions, please don't hesitate to contact me. During the summer, it's much easier to reach me by email at slapierre@plattscsd.org. Thank you in advance.

Sincerely,

Susan LaPierre





Plattsburgh, New York

David M. Powell
Chief Plant Operator

Water Pollution Control Plant
53 Green Street
Plattsburgh, New York 12901
518-563-7172
Fax: 518-566-8540

June 11, 2012

Honorable Mayor Donald Kasprzak
and Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

**RE: BID AWARD RECOMMENDATION
ELECTRICAL SERVICES FOR WPCP, CONTRACT #2012-12**

Dear Mayor Kasprzak and Councilors:

We have reviewed the bids received for the furnishing of **Contract #2012-12, Electrical Services to the Water Pollution Control Plant** for the one-year period beginning on June 28, 2012. The bid met the required specifications. A copy of the bid summary is attached for your information.

We respectfully recommend that the Contract be awarded to Triangle Electrical Systems, Inc., 158 Quarry Road, Plattsburgh, NY 12901, for the unit prices of \$69.00 per hour for the WPCP, and \$72.00 per hour for other City departments for straight time, and \$92.00 per hour for overtime city-wide respectively; and a total price of \$119,934.00 for the estimated bid quantity for City-wide service. For 2012, the amount of \$120,200.00 was budgeted for the WPCP work alone. This is broken down to 1,670 hours straight time and 12 hours overtime for the WPCP. The total price for WPCP work alone is \$116,334.00. Additionally in the bid, there is 50 hours of straight time work for other City departments and this cost is \$3,600.00 at the \$72.00 per hour rate. .

Very truly yours,

David M. Powell
Chief Plant Operator

DMP:bl

cc: Kevin Farrington
Jon Ruff
Files (2)

CITY OF PLATTSBURGH

BID TITLE:

Electrical Ins WCP 2012-12

BID OPENING DATE:

6-8-12 / 1400

[illegible]



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)
Plattsburgh, New York

6 Miller Street
Plattsburgh, New York 12901
Ph # 518-563-2200
Fax: 518-563-6690

TO: Mayor Donald M. Kasprzak

FROM: William J. Treacy, P.E., Manager *WJT*

RE: Unpaid Final Bill Account Write-off

DATE: June 11, 2012

The Management of the Plattsburgh Municipal Lighting Department respectfully requests permission to proceed with the write-off of unpaid final bills. The period covered by this write-off will be from *April 1, 2011 to April 30, 2011*. . The approximate amount of the write-off will be \$3,679.40. The percentage of write-offs for this period is .22%.

Sales for this time period were **\$1,649,179.47**.

Payments on final accounts for this time period were \$3,086.22.

This write-off of unpaid bills represents 20 customers ranging as follows (all customers have no forwarding addresses and/or letters returned):

- 0 to \$50.00 – 3 customers
- \$50.01 to \$100.00 – 3 customers
- \$100.01 to \$150.00 - 4 customers
- \$150.01 to \$200.00 - 3 customers
- \$200.01 to \$250.00 - 3 customers
- \$300.00 to \$350.00 – 2 customers
- \$416.92 – 1 customer – moved to Ohio
- \$639.21 – 1 customer - deceased

I thank you for your attention to this matter.

Cc: Richard Marks, City Chamberlain
Eileen Sickles, Account Systems Supervisor
Final Bill Account Write-off



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

June 13, 2012

Mayor Donald Kasprzak
and
Members of the Common Council
41 City Hall Place
Plattsburgh, N.Y. 12901


**REF: Recommendation of Award for
"Supplying of Ready Mix Concrete,"
Contract #2012-11**

Dear Mayor Kasprzak & Councilors:

We received and opened bids on Tuesday, June 12, 2012, for Contract# 2012-11, "Supplying of Ready Mix Concrete." A bid tabulation is attached for reference.

I have reviewed the bid and find it conforms to the specified requirements. Therefore, I recommend that a contract be awarded to, **"Graymont Materials, Inc. 111 Quarry Road, Plattsburgh, NY 12901,"** for the Unit Price of \$94.00 per cubic yard and total estimated cost of \$37,600.00.

Very truly yours,



Kevin R. Farrington, P.E.
City Engineer

/dn

Attach.(1)
CC: City Clerk
City Chamberlain
Mike Brodi, Supt. Public Works

CITY OF PLATTSBURGH

BID TITLE: Black Pine Crest Contract # 2012-11

BID OPENING DATE:

Date 12/20/12 10:30

[illegible]



Plattsburgh, New York

Randal J. Stone
Assistant Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-561-5965
Fax: 518-561-8236
stoner@cityofplattsburgh-ny.gov

June 13, 2012

Mayor Donald Kasprzak
And Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Mayor,

I respectfully request that Nicholas Seiden be appointed for the position of Fire Fighter effective Thursday, July 5, 2012 with a one year probationary period. This candidate is on the Certification of Eligible's list given to us from the Clinton County Department of Personnel.

Thank you for your consideration to this matter. If you have any questions or should you require any additional information, please feel free to contact me.

Sincerely,

Randy Stone
Assistant Fire Chief

RS/kl
Enc.



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)

Plattsburgh, New York

William J. Treacy, P.E.
Manager

6 Miller Street
Plattsburgh, New York 12901
518-563-2200
Fax: 518-563-6690

June 12, 2012

To: Mayor Donald M. Kasprzak

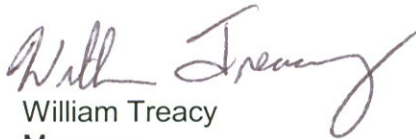
Subject: Electric Meters Revenue Type – Bid No. 2012-5-1
Bid Review and Award Recommendation

The Management of the Plattsburgh Municipal Lighting Department has reviewed and evaluated the single bid received on June 12, 2012 for the above subject contract.

We recommend award to **GoTToGo Electric, Inc, LeRoy, NY** in the total amount of **\$88,112.00** GoTToGo Electric, Inc. is the lowest responsive and responsible bidder. Note: the cost of these meters will be reimbursed through the IEEP program.

If you have any questions, please contact me. Thank you for your attention to this matter.

Respectfully Submitted,


William Treacy
Manager

CC: City Clerk
Councilor Jackson, PMLD Liaison
MLD Financial Director
Bid 2012 -5-1 File